

# City of Burlington Street Banner Specifications

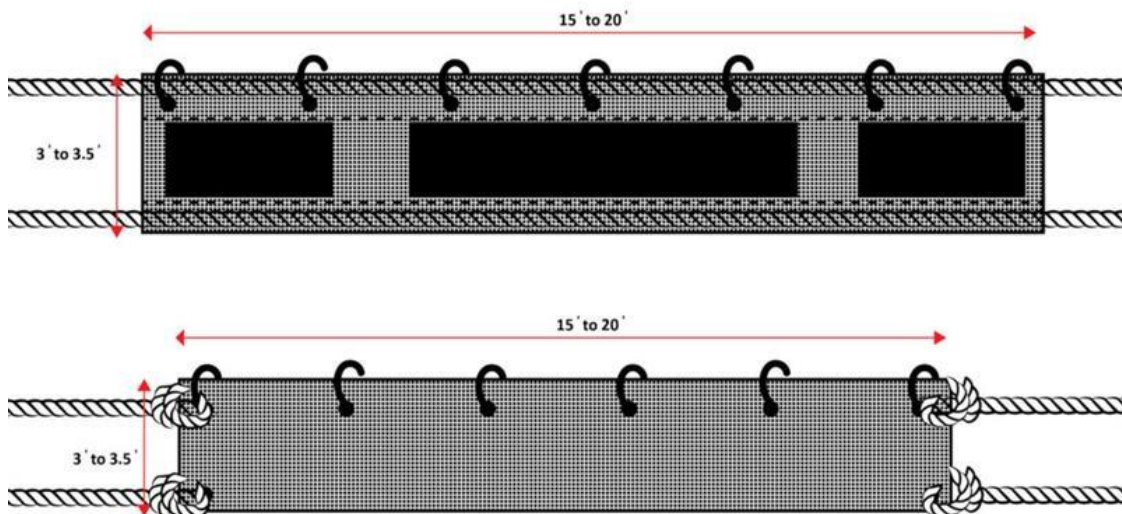
If you receive approval for a [banner application](#), your banner must meet required specifications below:

Deliver banner directly to: **Barrett's Tree Service, Inc., 376 Patchen Road So. Burlington, VT 05403. Tel: 802-862-0302. Please notify Barrett's by stopping in the office or calling when dropping off a banner.**

Banners must be delivered fully assembled with grommets, clips, and rope (see specs below) at least one week before the scheduled date. Banners must be clearly labeled – include event, organization, date to hang and location.

**Banners will be rejected if specifications and instructions are not followed, no exceptions.**

- **Dimensions:** Min size: 15'x 3' up to Max size: 20'x 3.5'
- **Area:** The effective projected area (or written area) will not exceed 32 square feet.
- **Material:** Must be 100% to 50% mesh to allow wind flow, with 4" inch pole pockets sewn at top and bottom.
- **Grommets:** Large #1 spur Grommets at all 4 corners and every 2' along TOP EDGE (not at stitched seam) of top pole pocket
- **Clips:** 3-1/4" inch carabiner snap hooks at every grommet
- **Rope:** 80' feet span of 1/2" to 7/16" nylon or polypropylene rope sewn into banner top & bottom (preferred method), or 35 feet of rope on each side (top and bottom) tied securely to the corners.
- **Delivery:** Banner must be delivered one week before the scheduled date.
- **Pick up:** You must pick up your banner from Barrett's Tree Service no later than two weeks after its removal. If a banner is not picked up, it will be disposed of.



Email [rbailey@burlingtonvt.gov](mailto:rbailey@burlingtonvt.gov) with banner application questions.